



INDIANA STATEWIDE INDEPENDENT LIVING COUNCIL
MEETING MINUTES – OCTOBER 13, 2020 at 1:00 PM EST
Virtual Public Meeting via Zoom

INSILC Members Present: Fred Vaiana (Voting Member); Cynthia Rockwell (Voting Member); Tammy Themel (Voting Member); Joe Gunn (Voting Member); Erin Hall (Non-Voting Member); Abigail Fleenor (Voting Member); Theresa Koleszar (Non-Voting Member); Kevin Burk (Voting Member); Kelsey Cowley (Voting Member)

INSILC Members Absent: None

Guests Present: Amber O’Haver (INSILC ED) and Reyma McCoy McDeid (INSILC Equity & Inclusion Consultant)

- I. **Welcome and Call to Order:** Cynthia Rockwell, INSILC Chair, officially called the meeting to order at 1:08 PM EST.
- II. **Roll Call:** Council Members – Cynthia Rockwell; Kevin Burk; Tammy Themel; Kelsey Cowley; Erin Hall; Abigail Fleenor; Joe Gunn; Fred Vaiana (late); and Theresa Koleszar and Guests – Amber O’Haver; Reyma McCoy McDeid
- III. **Meeting Minutes:** Cynthia Rockwell asked for a motion to approve the July 30, 2020 and August 14, 2020 meeting minutes. A motion to approve the minutes was made by Abigail Fleenor. The motion was seconded by Tammy Themel and the motion was passed via roll call vote.
- IV. **Financial Report:** Amber OHaver briefly shared a financial update (to fill-in for Kevin Burk who had a bad internet connection) on progress with merging and synchronizing various financial platforms and that the FFY 2020 year-end financials will be provided at the next INSILC public meeting. There were no questions from the council. Because Kevin was unable to provide his portion of the financial report, a vote to approve the financial report was initially tabled and then circled back to later in the meeting when Kevin had better connectivity to Zoom to provide a few notes. Cynthia Rockwell then asked for a motion to approve the financial report. A motion to approve the financial report was made by Fred Vaiana. The motion was seconded by Kelsey Cowley and the motion was passed via roll call vote.
- V. **Continuing Business**
 - A. **2021 INSILC Meeting Schedule:** The Council reviewed the proposed quarterly public meeting schedule for 2021. These meetings will be conducted virtually. Cynthia Rockwell asked for a motion to approve the 2021 INSILC Meeting Schedule. A motion to approve the meeting schedule was made by Fred Vaiana. The motion was seconded by Joe Gunn and the motion was passed via roll call vote.
 - B. **INSILC Netflix Viewing Party of the film 13TH:** The Council discussed and decided to hold the private Netflix viewing party of the documentary *13th* during the lunch break of the INSILC Training Retreat on 11/6/20.
 - C. **INSILC/Everybody Counts Facilitated Communication - Update:** Cynthia Rockwell had Amber OHaver share an update on the status and progress with facilitated communication.

- D. **INSILC Virtual Training Retreat – 11/6/20:** The Council reviewed its tentative agenda for the retreat, which includes part four Implicit Bias training conducted by Equity & Diversity educator, Reyma McCoy McDeid. The Council will also utilize the retreat to determine how to continue to push forward with additional training/efforts to address implicit bias and dismantle racism in 2021 and beyond (internal and external to the organization).

VI. New Business

- A. **FFY 2021 INSILC Annual Budget:** Amber O’Haver briefly presented and answered questions from Council Members on the annual budget for the 2021 fiscal year. Cynthia Rockwell requested a motion to approve the FFY 2021 INSILC Annual Budget. A motion to approve the meeting schedule was made by Kevin Burk. The motion was seconded by Fred Vaiana and the motion was passed via roll call vote.
- B. **INSILC/DSE FFY 2021 Contract:** The Council reviewed and discussed the finalized draft contract, noting three changes needing to be made to the draft (the funds amount listed in the contract narrative needs to match the budget amount; the 5 million dollar insurance liability clause needs to be reduced to 1 million; the fiscal year in the contract needs to be changed from FFY 2020 to FFY 2021. Cynthia Rockwell requested a motion to approve the INSILC/DSE FFY 2021 Contract only with these three changes made. A motion to approve the contract with these changes was made by Tammy Themel. The motion was seconded by Abigail Fleenor and the motion was passed via roll call vote.
- C. **INSILC Policy Update(s):** The Council reviewed and discussed a proposed change to its employee stipend policy to increase the monthly stipend amount from \$300 to \$500. It was noted during discussion that the stipend could be used by employees to cover their ever increasing healthcare costs and insurance premiums. Cynthia Rockwell requested a motion to approve the change to the employee stipend policy increasing the monthly stipend amount from \$300 to \$500. A motion to approve was made by Fred Vaiana. The motion was seconded by Abigail Fleenor and the motion was passed via roll call vote.
- D. **2021 INSILC Listening Sessions & Community Outreach:** The Council discussed plans to host at least one to two Disability Listening Sessions in 2021 (one in NW Indiana and possibly one in Central Indiana). Joe Gunn recommended trying to also secure on-site locations in areas for folks who do not have access to tech or phone to be able to participate virtually from a community location.

VII. Committee & State Updates, Reports, Comments

- A. **INSILC Director Report:** Amber OHaver shared the work/efforts and projects staff has been and is currently working on: Disability Issues Legislative Coalition Development; Virtual INSILC Legislative Advocacy Workshop Series; Prep and community organizing for 2021 Indiana Legislative Session; Work to Include/Employment First Initiatives and SDM State Plan Project.
- B. **SPIL Committee Report:** Tammy Themel explained the Indiana SPIL 21-23 was conditionally approved by ACL on 9/30/20 and only a small number of SPIL sections required action by the SILC. The UPDATED conditionally-approved Indiana SPIL 21-23 must be submitted via email to the ACL Indiana SILC Project Officer by 12/31/20.
- C. **INSILC Membership Nomination Committee Report:** Joe Gunn shared the Council is still waiting on new appointments to be made to INSILC. Eight potential new members were recommended for appointment to the Governor back on June 30, 2020. Amber O’Haver is maintaining regular check-ins and communication on the progress of new INSILC appointments.

- D. **INSILC CIL Representative Report:** Tammy Themel read a letter drafted by the Chairperson of the Independent Living Partnership, a 501c3 organization consisting of eight of the ten CILs in Indiana. The letter highlighted the work/efforts of the CILs belonging to this organization. Amber OHaver shared the work of the Northwest Indiana CILs (Everybody Counts and Everybody Counts North) on their Gubernatorial Candidate Project.
- E. **Designated State Entity (DSE) – Bureau of Rehabilitation Services (BRS) Report:** The Director of Vocational Rehabilitation, Theresa Koleszar, shared the latest efforts and activities taking place within BRS.
- F. **Other Agencies Report:** Nothing to report
- VIII. **Public Comment:** Reyma McCoy McDeid assisted the Council with public comment and facilitated communication and conversation between the Council and Renae Jackson, Valeria Vaughn and Lorrell Kilpatrick all from the organization, Everybody Counts.
- IX. **Adjournment:** Cynthia Rockwell adjourned the meeting at 4:05 PM EST.