

Indiana Statewide Independent Living Council (INSILC)
MINUTES

September 28, 2018 --- 1:00 p.m. - 4:00 p.m.
Indiana Government Center South Building
402 W. Washington St., Indianapolis, IN 46204
Conference Center – Conference Room 1

INSILC Members Present: Fred Vaiana, Tammy Themel, Cynthia Rockwell

INSILC Members Absent: Derek Deckman, Kevin Burk, Erin Hall

Guests Present: Virginia Bates (DSE), Amber O’Haver, Amy Sekhar

- I. **Welcome and Call to Order:** Fred Vaiana officially called the meeting to order at 1:09pm.
- II. **Roll Call:** Fred Vaiana (Chair – Voting Member), Amber O’Haver (INSILC Executive Director), Tammy Themel (Center for Independent Living (CIL) Rep - Voting Member), Cynthia Rockwell (Acting Vice-Chair – Voting Member), Amy Sekhar (INSILC Director of Community Education & Programming), Virginia Bates (DSE)
- III. **Meeting Code of Conduct:** A Statement was given by Fred Vaiana indicating the Meeting Code of Conduct.
- IV. **Public Comment:** No comments from the public.
- V. **Review of Minutes:** Fred Vaiana asked for a motion to approve the June 27, 2018 meeting minutes. A motion to approve the minutes was made by Tammy Themel. The motion was seconded by Cynthia Rockwell and the motion was passed unanimously.
- VI. **Treasurer’s Report:** Amber O’Haver recommended that the Council postpone discussion of financials until the amended contract is signed and the financials are up-to-date. Fred Vaiana proposed tabling discussion. The motion was passed unanimously.
- VII. **Continuing Business**
 - A. **Part B – Additional Funding - Update :** Tammy Themel stated that the report has been submitted to the Administration for Community Living (ACL) and that we are awaiting feedback and/or approval.
- VIII. **New Business**
 - A. **INSILC DSE Contract* & Operations :** Amber O’Haver summarized the content of the amendment to the INSILC DSE (Designated State Entity) Contract. There was brief discussion about contents of the contract. A motion to approve the amendment to the contract was made by Cynthia Rockwell. The motion was seconded by Tammy Themel and the motion was passed unanimously.
 - B. **INSILC FY2019 Budget:** Amber O’Haver explained the major changes in the budget from FY2018, which include additional staff positions and office space for INSILC. A motion to approve the FY2019 budget was made by Cynthia Rockwell. The motion was seconded by Tammy Themel and the motion was passed unanimously.
 - C. **Pre-ETS CIL Contract Opportunity – INSILC Support:** Tammy Themel explained pursuing a potential opportunity for funding through the DSE to provide pre-employment transition services (Pre-ETS) as a sole contractor with DRS/BRS. This is already an unfunded federal mandate for the CILs. Ms. O’Haver explained that other states CILs/SILCs have been very

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successful in similar pre-ETS projects with their DSEs. Centers for Independent Living (CILs) would be able to offer services as experts in three core pre-ETS areas (self-advocacy, peer support, & independent living skills). Vocational Rehabilitation would award the contracts to the CILs. Ms. O’Haver & Ms. Themel will reach out to other SILCs to discuss how this might work in Indiana and will follow up in the coming months.

- D. **INSILC Officer Elections – Delayed Until December:** Fred Vaiana explained that this agenda item will be delayed until December.
- E. **INSILC Committee Chair/Member Appointments – Delayed Until December :** Fred Vaiana explained that this agenda item will be delayed until December.
- F. **INSILC Written Testimony – 1102 Task Force:** Amber O’Haver explained that the 1102 Task Force was established to assess the supports & services available to people with Intellectual & Developmental Disabilities. As part of the work that INSILC has been contracted to provide to Health by Design, INSILC provided written testimony for Health by Design to the Task Force specific to transportation. Ms. O’Haver suggested that INSILC provide its own written testimony to the Task Force that represent the most-pressing issues facing people with disabilities.

IX. Committee & State Updates, Reports, Comments

- A. **INSILC Director Reports:** Amber O’Haver shared her work on the 1102 Task Force Testimony, INSILC collaboration on Supported Decision-Making, and the Sexual Abuse & Violence Task Force, along with her regular administrative duties. Amy Sekhar shared her work on the Health by Design transportation project, Advocates in Action project, INSILC collaboration on Supported Decision-Making, and upcoming presentations (INDOT ADA Summit & GCPD Partners In Policymaking).
- B. **INSILC SPIL Committee Report:**
 - a. **SPIL 2017-2019 – FY17 Evaluation Report Progress:** Tammy Themel provided a summary of the report. Tammy discussed the SILC doing an annual IL report for the network.
 - b. **SPIL 2020-2022 Development Plan & Timeline:** Tammy Themel provided a summary of the Development Plan. The focus needs to shift from numbers/outputs to outcomes, and more input from people with disabilities will be sought. Ms. Themel commented that this is just a start and that the alignment with the SPIL Goals & Objectives is forthcoming.
- C. **INSILC Membership Nomination Committee:**
 - a. **Membership Recruitment Progress Update:** Cynthia Rockwell explained the success of the recruitment campaign and the interview vetting process of applicants that applied for Council Membership.
 - b. **Membership recommendations:** Recommendations have been forwarded to the Governor’s office. One applicant has withdrawn application, which means INSILC will not be in compliance, so recruitment efforts will continue.
- D. **INSILC Public Policy Committee:** No report.
- E. **INSILC Marketing/Outreach Committee:** Amber O’Haver provided a summary for INSILC work with Pivot Marketing and reported on the success of the Pivot photo shoot at accessAbility.
- F. **Update: DSE:** Virginia Bates introduced herself as the new Director of Program Improvement with the DSE/BRS. Ms. Bates looks forward to getting to every center in Indiana to meet folks.

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- G. **Update: Centers for Independent Living:** Tammy Themel did not have any direct reports from CILs.
- A. **SILC CIL Director Representative Job Description:** The job description was drafted by pulling information from Ohio's description and input from the Indiana CIL Directors and INSILC ED. There was discussion centered around language referring to preference for CIL Director's with disabilities. A motion to approve the job description of the SILC CIL Director Rep with discussed amended language was made by Cynthia Rockwell. The motion was seconded by Tammy Themel and the motion was passed unanimously.
- H. **Update: Other Agencies:** No reports.
- XI. **Adjournment:** Fred Vaiana adjourned the meeting at 3:09.