

Indiana Statewide Independent Living Council (INSILC)
MINUTES

June 27, 2018 --- 1:00 p.m. - 4:00 p.m.

Richmond Municipal Building - Community Room
50 N 5th St. Richmond, IN 47374

INSILC Members Present: Derek Deckman, Bonnie Bomer, Tammy Themel, Cynthia Rockwell, Fred Vaiana. Via phone: Erin Hall and Theresa Koleszar

INSILC Members Absent: Kevin Burk and Chris Cleveland

INSILC Staff Present: Amber O’Haver **INSILC Staff Absent:** Amy Sekhar

- I. **Welcome and Call to Order:** Fred Vaiana officially called the meeting to order at 1:19pm.
- II. **Roll Call:** Derek Deckman (Secretary - Voting Member), Bonnie Bomer (State Agency Rep - Non-voting Member), Tammy Themel (CIL Representative – Voting Member), Cynthia Rockwell (Vice-chair - Voting Member), Fred Vaiana (Chair – Voting Member). **Via phone:** Erin Hall (INDOT, Non-voting Member), Theresa Koleszar (DSE Representative - Non-voting Member).
- III. **Meeting Code of Conduct:** Since no members of the public were present, the code of conduct was not read aloud at the meeting.
- IV. **Review of Minutes:** Fred Vaiana asked for a motion to approve the May 16, 2018, meeting minutes. A motion to approve the minutes was made by Derek Deckman. The motion was seconded by Cynthia Rockwell and the motion was passed via roll call.
- V. **Treasurer’s Report:** Amber O’Haver delivered the Treasurer’s report. A motion to approve the report was made by Derek Deckman. The motion was seconded by Cynthia Rockwell and the motion was passed.
- VI. **Continuing Business**
 - A. **INSILC 2019 Meeting Schedule Locations – Discussion:** Cynthia Rockwell summarized the upcoming meeting schedule and locations and reminded Council members that meetings are being held in different locations to provide access to different parts of Indiana. Potential locations were discussed.
 - B. **INSILC Richmond Listening Forum 4:00 p.m. to 6:00 p.m.:** There was brief discussion regarding the Listening Forum being held later in the afternoon.
 - C. **INSILC Strategic Plan Goals/Objectives:** Fred Vaiana summarized the outcomes from the INSILC retreat and read through the INSILC Strategic Plan Goals/Objectives. A motion to approve the Goals and Objectives with an amendment to add the date of adoption was made by Cynthia Rockwell. The motion was seconded by Derek Deckman and the motion was passed.
 - D. **2018 Annual NCIL Conference (July 23-26, 2018 Washington D.C.):** Derek Deckman requested that any members interested in attending the NCIL conference this year let Amber O’Haver know as soon as possible. There was a brief discussion about how to get younger people involved and attending NCIL.
- VII. **New Business**
 - A. **INSILC 990 Report to IRS:** Derek Deckman summarized the 2016 990 Report to the IRS. A motion to approve the 990 Report was made by Cynthia Rockwell. The motion was seconded by Derek Deckman and the motion was passed.
 - B. **INSILC Credit Card & Line of Credit – Discussion:** Amber O’Haver expressed the need for a line of credit for INSILC to be able to have a better cash flow for vendor reimbursement and payroll.

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A line of credit is necessitated by slow reimbursement from the state. There was discussion about reimbursement and funding issues.

- C. **Part B – Additional Funding Allocation - Discussion:** Amber O’Haver led a discussion about Part B Funding as it pertains to the INSILC budget.
- D. **INDOT ADA Transition Plan Review/Discussion & INSILC Feedback:** This item will be moved to the September agenda.

VIII. Committee & State Updates, Reports, Comments

- A. **INSILC Director Reports:** Amber O’Haver provided the director reports and filled the Council in on transportation work with Health by Design. Ms. O’Haver also discussed the Fair Housing Conference and the Prevention of Abuse and Sexual Violence Against People with Disabilities Statewide Task Force. INSILC has been selected as a non-profit to receive \$52,000 as part of a settlement to be used to award to the CILs for their consumers home modification needs/project work.
- B. **INSILC SPIL Committee Report:**
 - a. **SPIL 2017-2019 - FY17 Evaluation Report Progress:** Tammy Themel gave a report for the SPIL Committee.
 - b. **SPIL 2020-2022 Development Plan & Timeline:** Ms. Themel commented that the deadline for completion/submission of the new SPIL is June 30, 2018.
- C. **INSILC Membership Nomination Committee:**
 - a. **Progress Update:** Cynthia Rockwell gave an update on applications for INSILC membership. Applications are still being accepted until July 22, 2018. Applicants with disabilities are the priority in order to bring INSILC back into compliance with regulations. The committee will conduct phone interviews of applicants and make appointment recommendations to the Governor in the coming months.
- D. **INSILC Public Policy Committee:**
 - a. **Schedule First Committee Meeting:** Erin Hall expressed an interest in setting up a meeting in August prior to the September meeting. Ms. Hall will send out a Doodle poll to set up a meeting.
 - b. **Area of Focus/Priority:** Ms. Hall commented that the initial focus of the committee will be general public policy and interagency collaboration.
- E. **INSILC Marketing/Outreach Committee:**
 - a. **Pivot Phase 2 (A) & (B):** Derek Deckman mentioned that the first priority of the committee is to look at the scope of work for Phase 2 of the work with Pivot Marketing. Amber O’Haver summarized the highlights of the Phase 2 contracts with Pivot.
 - b. **Schedule Committee Meeting:** Derek Deckman would like to set up a meeting in July.
- F. **Update: DSE:** No report.
- G. **Update: Centers for Independent Living:** Tammy Themel offered a brief summary and expressed that a formal report would not be available until September. The CIL contracts will remain neutral; there will be no budget cuts.
- H. **Update: Other Agencies:**
 - a. **Indiana Disability Rights (IDR)** – Bonnie Bomer mentioned that the FY19 IDR Goals and Objectives are open for public comment.
 - b. **INDOT** – No report.
- I. **Public Comment – Community Feedback:** No public comment.

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- E. **Adjournment:** A motion to adjourn was made by Cynthia Rockwell. The motion was seconded by Derek Deckman and the motion was passed. Fred Vaiana adjourned the meeting at 3:33pm.