

Indiana Statewide Independent Living Council (INSILC)
MINUTES

May 16th, 2018 --- 1:00 p.m. - 4:00 p.m.

Southern Indiana Center for Independent Living (SICIL)
Community Room
1490 W. Main Street, Mitchell, Indiana 47446

INSILC Members Present: Peter Ciancone, Erin Hall, Kevin Burk and Fred Vaiana. Via phone: Cynthia Rockwell and Bonnie Bomer

INSILC Members Absent: Derek Deckman, Chris Cleveland, Peri Rogowski

Guests Present: Amber O’Haver

- I. **Welcome and Call to Order:** Treasurer, Kevin Burk called the meeting to order at 1:30 p.m.
- II. **Roll Call:** Peter Ciancone (Center for Independent Living (CIL) Rep - Voting Member), Erin Hall (State Agency Rep – Non-voting Member), Amber O’Haver (INSILC Executive Director), Kevin Burk (Treasurer, Voting Member), Fred Vaiana (Chair, Voting Member). **Via phone:** Cynthia Rockwell (Vice-Chair, Voting Member), Bonnie Bomer (State Agency Rep – Non-voting member).
- III. **Meeting Code of Conduct:** Kevin Burk read the INSILC Meeting Code of Conduct.
- I. **Review of Minutes:** Chair, Fred Vaiana asked for a motion to approve the December 13, 2017 INSILC meeting minutes. A motion to approve the minutes was made by Peter Ciancone. The motion was seconded by Kevin Burk and the motion was passed via roll call vote.
- IV. **Treasurer’s Report:** Kevin Burk delivered the Treasurer’s report, indicating that INSILC is currently operating under budget and doing well in that regard. Fred Vaiana posed a question about budget underspending and FSSA funding; Ms. O’Haver explained that this would not have a negative impact on INSILC. A motion to approve the report was made by Peter Ciancone. The motion was seconded by Kevin Burk and the motion was passed via roll call vote.
- V. **Continuing Business**
 - A. **INSILC March Disability Awareness Month Events/Projects – Update:** Amber O’Haver gave an update of the INSILC activities and presentations during March Disability Awareness Month. Ms. O’Haver indicated that the Director of Community Education & Programming, Amy Sekhar, made several presentations at Indiana colleges & universities. This was a successful endeavor for INSILC and has helped improve its awareness and reputation; it has resulted in further speaking invitations. Erin Hall spoke briefly about the presentation she made along with Ms. Sekhar at the Purdue Road School in March.
 - B. **INSILC Membership Recruitment Campaign Kick-Off & Action Plan:** Amber O’Haver explained the current membership recruitment plan and emphasized the importance of appointing more people with disabilities to the Council in order to reach full compliance with federal rules and regulations.
 - C. **INSILC 2018 Meeting Schedule Changes/Update:** Amber O’Haver explained that the change to traveling quarterly meetings arises from best practices being shared at SILC Congress by SILCs in other states. INSILC has decided to shift its schedule and locations accordingly to better hear from people in the community. Ms. O’Haver noted that the June meeting would be held in Richmond and thanked SICIL for hosting the May meeting.
 - D. **INSILC [Mandatory] Strategic Planning Retreat (April 13 & 14 in Indianapolis) – Report:** Kevin Burk offered a report on the April INSILC Strategic Planning Retreat and summarized the work

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the Council did with its vision and mission. Additionally, the Council addressed its short- and long-term goals for its strategic plan.

- E. **2018 SILC Congress (Feb. 20-23 in Orlando) – Report:** Amber O’Haver offered brief remarks on the February SILC Congress attended by Ms. O’Haver, Amy Sekhar, Cynthia Rockwell, and Elizabeth Goldman.

VI. **New Business**

- A. **2018 Annual NCIL Conference (July 23-26 in Washington D.C.):** Amber O’Haver reminded Council members of the upcoming NCIL conference and invited any interested members to let her know of their desire to attend so the appropriate out of state travel paperwork could be submitted to the DSE by the deadline in June.
- B. **INSILC FSSA Audit (March 29):** Kevin Burk summarized the FSSA audit of INSILC for Fiscal Year 2017. INSILC did well in the audit and there were two findings that were immediately addressed, one of which INSILC has no operational control over to change.

VII. **INSILC & Everybody Counts/Everybody Counts North – Mediation:**

Erin Hall updated the Council on two meetings that took place between INSILC and Everybody Counts (EC) and Everybody Counts North (ECN) and read the following statement: “Amber, Derek and I met with representatives from Everybody Counts and Everybody Counts North twice, on March 13 and again in early April 3 to discuss identified issues for each entity. During these meetings INSILC was presented with a number of documents provided by EC / ECN in support of their ongoing issues and concerns. Following our last meeting, INSILC reps suggested we continue these discussions using a facilitator or mediation. At this time EC / ECN has indicated they are not in support of proceeding to mediation for a number of reasons and concerns. While we recommend INSILC remain open to mediation / discussions professionally facilitated in the future if an agreement can be reached, in light of the information discussed and reviewed so far, those of us who met with EC / ECN would recommend that we INSILC at this point approach the Indiana Inspector General and request a review in good faith of INSILC by inviting them to review our policies practices and procedures in light of the law and the issues raised to assist us in determining, as a neutral third party, what actions, if any, we need to take to address any of the issues and concerns raised and to ensure we continue to move in a direction that best supports an effective statewide Independent Living Network here in Indiana.” Fred Vaiana proposed a motion to approve the approach of the Inspector General. A motion to approve was made by Peter Ciancone. The motion was seconded by Kevin Burk and the motion was passed via roll call vote.

- C. **INSILC Updated Website w/INSILC Staff Access:** Amber O’Haver updated the Council on the new INSILC web site provider, which includes administrative/editing access by INSILC staff.
- D. **INSILC Bylaws – Update:** Fred Vaiana read the recommendation to update INSILC Officer terms two-year terms in the INSILC bylaws, which would take effect next officer elections. A motion to approve was made by Peter Ciancone. The motion was seconded by Kevin Burk and the motion was passed via roll call vote.
- E. **INSILC Policy Manual (Partial):** Amber explained about the new INSILC Policy Manual (partial) that now includes personnel policies, which INSILC did not previously have. A motion to approve the new partial INSILC Policy Manual was made by Peter Ciancone. The motion was seconded by Kevin Burk and the motion was passed via roll call vote.

VIII. **Committee & State Updates, Reports, Comments**

- A. **INSILC Director Reports:** Amber O’Haver summarized the Director reports.

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- B. **INSILC SPIL Committee Report:** Peter Ciancone explained the purposed of the SPIL Evaluation FY17 Reports. Mr. Ciancone stated that the committee is still waiting on some data from some of the CILs. Mr. Ciancone indicated that there should be data available by the September meeting. Mr. Ciancone noted that he would remain active on the committee even after he leaves the Council at the end of his term.
 - C. **Update: DSE:** The DSE representative was absent from the meeting. In her absence, the Council had a brief discussion regarding the role of the DSE in SILC operations.
 - D. **Update: Centers for Independent Living:** Peter Ciancone explained the two contracts that CILs have with the State of Indiana. Peter Ciancone explained how VRs Order of Selection may potentially affect funding for the CILs. The CILs have asked the DSE what future contract funding will be with no clear indication from them. There followed a discussion on Order of Selection and its impact on individuals with disabilities and Independent Living in Indiana. Bonnie Bomer offered insight into the role of Indiana Disability Rights and the VR Order of Selection and asked that any CILs that have consumers having issues getting access to VR services to refer these consumers to Indiana Disability Rights so they may assist them with their appeals.
 - E. **Update: Other Agencies: INDOT:** Erin Hall reported on INDOT's activity with regards to updating its ADA transition plan. A draft of the updated plan is available on the INDOT web site. Ms. Hall indicated that INDOT would appreciate feedback from the CILs. Amber O'Haver suggested to Ms. Hall she thought it would be worthwhile for the Council to review/discuss the ADA transition plan at the next INSILC Meeting and provide INDOT feedback.
 - F. **SICIL Presentation & Staff Sharing:** The staff from SICIL briefly presented on the activities of the Center and discussed goals and barriers in their region.
 - G. **Public Comment – Feedback from Disability Community**
 - a. Leslie Hawker - Provided public comments about the lack of crisis counseling for people with disabilities who are experiencing difficult times and who do not have access to necessary resources. She expressed her frustration with trying to get assistance from several CILs to no avail, with the exception of Everybody Counts.
- XI. **Adjournment:** Fred Vaiana adjourned the meeting at 3:51pm.