

Indiana Council on Independent Living (ICOIL)

September 12, 2012 at 1p.m.

Indiana Government Center South (IGCS), **Conference Room C**

402 West Washington Street, Indianapolis, Indiana

Meeting Minutes

Attendance: Dee Ann Hart, Josh Williams, Nancy Zemaitis (Designated State Unit [DSU] Representative), Carol Baker, Peter Ciancone, Chrissy Elzy, Justin Ogden Cathlene Hardy-Hansen, Melissa Madill, Richard Simers, Nancy Young, (DSU Independent Living [IL] Program Director), Peter Bisbecos

Guests: Lisa Oliver, Leighann Hall, Bonnie Bomer (Indiana Protection and Advocacy Services [IPAS]),

Called to Order:

Dee Ann Hart called the meeting to order at 1:03 p.m.

Roll Call:

Roll call was taken.

Approval of the Agenda

Peter Ciancone made a motion to approve the agenda, and Peter Bisbecos seconded the motion. The motion was passed.

Meeting Minutes Approval for August 8, 2012

Josh Williams made a motion to approve the meeting minutes from August 8, 2012, and Peter Ciancone seconded the motion. The motion was passed.

Council Business

Annual Meeting and Election of Officers (Dee Ann Hart)

- The results of the nomination is as follows:
 - Chair: Richard Simers
 - Vice Chair: Peter Bisbecos
 - Joint Secretary/Treasurer: John Guingrich
 - Member at Large: Chrissy Elzy
- Dee Ann Hart's two terms have expired and she has submitted her resignation effective September 30, 2012.

Report from the DSU (Nancy Zemaitis)

Update: Nancy Zemaitis

- The Bureau of Rehabilitation Services (BRS) is writing its last Corrective Action Plan (CAP) quarterly report for the Federal Government.
 - The contract language for the previous findings has been updated and is ready for review.
- Progress continues with staffing for Vocational Rehabilitation Services (VRS).
 - VRS has been able to maintain the 161 counselor positions.
 - All five regional management positions are filled.
 - All leadership positions are filled.
 - There is a training position, as well as an employment specialist position, open.
- There is a VRS Commission meeting scheduled for September 14, 2012. An ICOIL representative is required to attend.
- VRS is still waiting on approval of their state plan.
- Kristy Cook and Nancy Young continue to visit Centers for Independent Living (CILs) throughout the state.
- VRS recently held a quarterly meeting with the CIL Center Directors.

Executive Director Report (Carol Baker)

- *The Challenge*, a publication from the Brain Association of Indiana, was shared with the group.
- Carol Baker and Dee Ann Hart attended “Framing Training” on August 20, 2012. Sponsored by the Governors Council, this training taught improved document writing for various audiences. The Marketing Committee will review the notes and suggestions from this training.
- Carol Baker met with Brilljent staff to discuss the possibility of utilizing Brilljent to assist in writing ICOIL’s first whitepaper. An estimate will not be available until the draft goals of the State Plan of Independent Living (SPIL) are finalized.
- Carol Baker contacted Dr. Ruiz for assistance in updating the ICOIL report.
- ICOIL has committed to participating in the Multiple Sclerosis (MS) Resource Fair in October 2012.

- Richard Simers and Carol Baker will meet to discuss the nomination of Peter Bisbecos as the ICOIL representative for the Rehabilitation Vocation Commission.

Report from Standing Committee/Ad Hoc Committee

Executive Committee: Chair

- The Executive Committee met via phone to discuss upcoming elections and transitioning of committees.

Finance Committee: John Guingrich

- The Finance Committee did not meet. A budget sheet was made available to attendees.

Marketing, Outreach/Membership Committee: Peter Ciancone

- The Marketing Committee continues to work with an attorney to assist with reviewing a standard disclaimer to alleviate liability concerns on information posted on the ICOIL Website.

Planning Committee: Josh Williams

- The Planning Committee presented the new SPIL goals.
- For the purpose of discussion, Richard Simers made a motion to approve the presented version the SPIL goals and Peter Ciancone seconded the motion.
- Richard Simers made a motion to approve the amendments made to the SPIL goals. The motion was seconded by Cathlene Hardy-Hansen.
- Josh Williams made a motion to approve the SPIL goals as amended and Peter Bisbecos seconded.
 - This draft will be placed on the ICOIL Web site for review as well as used for discussion with the DSU and during the public hearings.

Update from Part C or Part B CIL

- accessAbilities Center for Independent Living, Inc. is having its 2012 InclusionFest on September 22, 2012.
- The Wabash Independent Living & Learning (WILL) Center, Inc. will host an open house on September 28, 2012.
- The Southeast Indiana (SE IN) Independent Living Center was recently approved to begin a home care agency.

Public Comments

- The Traumatic Brain Injury (TBI) Annual Conference begins on September 12, 2012.

Motion: Dee Ann Hart ended the meeting at 2:44 p.m.

The next meeting is set for **October 10, 2012** at 1 p.m. in Conference Room C in the IGCS. Individuals needing disability accommodations must contact the ICOIL Director at least **48 hours** prior to the ICOIL meeting by calling 317-809-0314.