

Indiana Council on Independent Living (ICOIL)

**October 12, 2011 at 1 p.m.**

Indiana Government Center South (IGCS), Conference Room C

402 West Washington Street, Indianapolis, Indiana

**Meeting Minutes**

**Attendance:** Carol Baker, Richard Simers, Dee Ann Hart, Justin Ogden, Josh Williams, Melissa Madill

**Guests:** Amy Browning and Chrissy Elzy (Southeast Indiana [SE IN] Independent Living Center), Nancy Young (Designated State Unit [DSU]), Julia Holloway (Division of Disability and Rehabilitative Services [DDRS]), Gary Byrkett, Amy Selders, Theresa Koleszar

**Called to Order:**

Dee Ann Hart called the meeting to order at 1:01 p.m.

**Roll Call:**

Roll call was taken.

**Pledge of Allegiance:**

The Pledge of Allegiance was recited.

**Approval of the Agenda:**

Richard Simers made a motion to approve the agenda, and Josh Williams seconded the motion. The motion was approved.

**Meeting Minutes Approval for September 13, 2011:**

- Richard Simers noted that Nancy Young needed to be identified as a DSU representative.
- Richard Simers made a motion to approve the minutes with the above noted changes and Josh Williams seconded the motion. The motion passed.

**Report from the DSU (Nancy Zemaitis):**

- Theresa Koleszar presented an update for Nancy Zemaitis.
- It was mentioned that the independent living contracts were sent out and that the contract amount remains the same.

- Comments about the Corrective Action Plan were made. The quarterly report is due and the ICOIL recommendations and findings will be included.
- DSU is still experiencing a staff shortage. There is still no word on hiring a new director. Nancy Zemaitis and Theresa Koleszar are currently filling the position.

### **Workgroup Discussion: Dee Ann Hart**

- Comments were made about forming the specific committees and who would fill those committee positions.
- The committees up for discussion are listed below. Information can also be found in the bylaws in Article 7.
  - Executive Committee
  - Finance Committee – led by John Guingrich
  - Marketing Outreach Committee – led by Chrissy Elzy, Holly Wimsatt, and Peter Ciancone
  - Public Policy Committee – led by Richard Simers
  - Membership Committee – led by Cathlene Hardy-Hansen and Justin Ogden
  - Planning Committee – led by Josh Williams
- Carol Baker, Chrissy Elzy, and Richard Simers participated in a five part online training to learn about how to conduct a needs assessment that focused on independent living.
- Statewide Independent Living Council (SILC) training participants included Josh Williams, Justin Ogden, Cathlene Hardy Hansen, and Chrissy Elzy.
- Amy Selders (guest) is interested in joining the Planning Committee.

### **Report on Health Finance Committee: Richard Simers**

- The meeting was about saving money and the employment of individuals with handicaps. The report that came out about the employment of handicapped individuals was positive.
- The committee discussed how the state specifies for which drugs Medicaid is willing to pay.
- There was also discussion on the creation of prescription labels for the visually impaired. There was discussion during the ICOIL meeting about how to support this and whether resolutions can be written to support it.

## **Report from Standing Committee/Ad Hoc Committee:**

### *Executive Committee: Chair*

- Discussion is needed about training and next steps.
- A new time for the Executive Committee to meet needs to be established.
- Richard Simers will head the 704 Committee.

### *Finance Committee: John Guingrich*

- No actions were reported.

### *Marketing, Outreach/Membership Committee: Dee Ann Hart*

- No actions were reported.

### *Planning Committee*

- No actions were reported.

## **Report from the Director: Carol Baker**

- A survey was sent out on the ICOIL two-day training and the scores showed a standard to above-standard rating on the training.
  - The Executive Committee needs to discuss the S.W.O.T. prioritized needs assessment that were established during this training.
- With the SSAVR funds, a laptop computer, wireless printer, and scanner were purchased. Microsoft Office software, a laptop case, and Adobe Dreamweaver were also purchased.
- Brilljent helped update the Web site. Adobe Dreamweaver was purchased so Carol Baker and Dee Ann Hart can make instant updates to the Web site as needed.
- Some updates that were made to the Web site include the removal of old information, the updated bylaws, an updated calendar of events, new member information, and contact information.
- A request was sent to Nancy Young for out-of-state travel to SILC.
- ICOIL has an exhibit table at the United Senior Conference on Saturday, October 15, 2011.
- ICOIL will have an exhibit at the following events:
  - Multiple Sclerosis Conference on October 29, 2011
  - The Governor's Planning Council on November 29 and 30, 2011

## **Public Comments**

- No comments were presented.

**Motion:** Josh Williams made a motion to adjourn at 2:19 p.m. and Richard Simers seconded the motion. The motion was passed.

The next meeting is set for **November 9, 2011** at 1 p.m. in Conference Room C in the IGCS. Individuals needing disability accommodations must contact the ICOIL Director at least **48 hours** prior to the ICOIL meeting by calling 317-809-0314.