

**Indiana Council on Independent Living (ICOIL)
Minutes of January 13, 2016**

1:00 PM—4:00 PM

Government Center South, Conference Room C
402 W. Washington Street
Indianapolis, IN 46204

ICOIL Council Members Present: Bonnie Bomer, Peter Ciancone, Chris Cleveland, William “Bill” Fama, Erin Hall, Beverly Harding, Thom Hayes, Cynthia Rockwell, Peri Rogowski, and Fred Vaiana.

ICOIL Council Members Absent: Jama Bennett, Leslie Hawker, and Allen Piening.

Guests Present: Jodeci Gonzalez, Amber O’Haver, Kylee Hope, and Julia Anderson

- I. Welcome and Call to Order:** Chairperson Chris Cleveland called the meeting to order at 1:15 PM. He announced that the Council would proceed with agenda items not requiring voting and once a quorum was present the Council would address the agenda items requiring voting.
- II. Pledge of Allegiance:** ICOIL Council members and guests recited the Pledge of Allegiance.
- III. Roll Call:** Thomas Hayes, Kylee Hope, Peri Rogowski, Bill Fama, Jodeci Gonzalez, Amber O’ Haver, Chris Cleveland, Peter Ciancone, Bonnie Bomer, Erin Hall, Beverly Harding, Fred Vaiana. Cynthia Rockwell arrived after roll call.
- IV. Additions to the Agenda:** There were no additions to the agenda.
- V. Approval of the Agenda:** Bill Fama made the motion to approve the agenda for the meeting. The motion was seconded by Peter Ciancone and passed.
- VI. Statement of the Chair:** Chairperson Chris Cleveland stated that the public comments will be heard at the end of the meeting for five minutes.
- VII. Approval of the Minutes (11-10-15 & 11-24-15):** Cynthia Rockwell made the motion to approve the minutes for the November 10, 2015 and November 24, 2015 meetings. The motion was seconded by Bill Fama and passed.
- VIII. Old Business:**
 - a. Introduction of Executive Director:** Chairperson Chris Cleveland welcomed and announced the new Executive Director of ICOIL, Amber O’ Haver, with her first day being January 4, 2016.
 - b. Discussion of 704:** Peri Rogowski stated that the 704 report is completed and the final draft has been sent out to the Council. Submission of the 704 is pending until Administration for Community Living (ACL) has its electronic submission system/platform up and running. Peter Ciancone made the motion to approve the 704 report. The motion was seconded by Bill Fama and passed.
- IX. New Business:**
 - a. ICOIL Name Change/Branding:** Chairperson Chris Cleveland opens discussion on a name change of Indiana Council on Independent Living (ICOIL). The proposed new name Indiana Statewide Independent Living Council (INSILC) was discussed as the name change for ICOIL. Cynthia Rockwell made the motion to approve of the

name change from ICOIL to INSILC. The motion was seconded by Bill Fama and passed. Cynthia Rockwell addressed the question on the procedure to complete the name change. Chris asked that Peri and Amber notify the necessary entities, such as, the State, Governor's Office and ACL of the Council's name change. Peri and Amber agreed.

- b. **Outreach Committee:** Chairperson Chris Cleveland stated that he will appoint an Outreach Committee to plan a marketing strategy for the Council's marketing/branding campaign. Bill Fama, Peri Rogowski, Amber O'Haver, and Cynthia Rockwell volunteered to serve on the committee.
- c. **ICOIL Budget Re-Allocation:** Peter Ciancone stated that the annual budget was originally \$97,834.00 but with the rollover amount it is now \$178,121.71. This budget amount includes rollover funds in the amount of \$80, 288.21. Peter proposed the following re-allocation - The personnel budget in the amount of \$58, 200.00 (which did not change from original budget). The operations budget in the amount of \$119, 921.71. Bill Fama made the motion to approve of the budget re-allocation. The motion was seconded by Cynthia Rockwell and passed.
- d. **SPIL (2017-2019) Development:** Amber O'Haver stated that a committee needed to be formed to start the draft on the 2017-2019 State Plan for Independent Living. Peter Ciancone and Fred Vaina volunteered to be on the committee. Peter Ciancone will Chair the committee. Peter Ciancone stated that at the February meeting, hearings for the new SPIL draft need to be discussed and scheduled for probably April/May.
- e. **Executive Director Expenditure Authority/Cap:** Chairperson Chris Cleveland tabled the discussion for the next meeting in February.
- f. **Monthly Council Member Trainings (Starting in February):** Amber O'Haver stated that monthly board development trainings will start in February and take place after council meetings have adjourned. Fred Vaiana suggested that the Executive Director create a list of the suggested web/online trainings through the Independent Living Research Utilization (ILRU) website applicable to the Council and its committees and distribute this list to the council.

X. **Updates, Reports, Comments:**

- a. **Blind & Visually Impaired Services:** Julia Anderson represented the Blind and Visually Impaired Services program of the Bureau of Rehabilitation Services (BRS), providing services to the blind or visually impaired. She requested support from ICOIL and referrals for the programs that are offered such as the Food Service program that is operated by the legally blind.
- b. **Peer Committee:** Bill Fama stated that the peer committee is establishing the guidelines and will present a finalized copy soon.
- c. **DSE:** Peri Rogowski reported on the Designated State Entity activities. Public meetings were held on the VR State Plan January 11-12, 2016 and received positive feedback. Peri also announced two open positions for employment within VR - Transition Director and Transition Coordinator.
- d. **Update:** Center for Independent Living: Peter Ciancone reported that five grants have been submitted from the Will Center. He stated that the response of the high school students is positive and the number of participants are increasing. David Nelson reported that the students from Indiana University Purdue University Fort Wayne have succeeded in their research. Peter Ciancone stated that the Centers need to send

- a report prior to the monthly council meetings for consistent updating.
- e. **Public Comments:** Chairperson Chris Cleveland opened the floor for five minutes of public comments.
 - i. John Gungrich from The League recommended reviewing/updating the ICOIL/SILC website in order to distinguish itself from ICOIL, Inc.
 - ii. Bonnie Bomer encouraged the CILs to get familiar with the IPAS – CAP (Client Assistance Program).
 - iii. Al Tolbert suggested that the Council’s bylaws be reviewed by a committee and updated.
 - f. **Adjournment:** Bill Fama made the motion to adjourn the meeting at 2:10 PM. The motion was seconded by Peter Ciancone.

The next ICOIL Council Meeting is scheduled for Wednesday, February, 10, 2016 from 1:00—4:30 PM in Conference Room C.