

Indiana Council on Independent Living (ICOIL)

January, 11, 2012 at 1 p.m.

Indiana Government Center South (IGCS), Conference Room 18

402 West Washington Street, Indianapolis, Indiana

Meeting Minutes

Attendance: Richard Simers, Dee Ann Hart, Josh Williams, Nancy Zemaitis (Designated State Unit [DSU] Representative), Holly Wimsatt, John Guingrich, Melissa Madill

Guests: Nancy Young (DSU), Chrissy Elzy (Southeast Indiana [SE IN] Independent Living Center)

Called to Order:

Dee Ann Hart called the meeting to order at 1 p.m.

Roll Call:

Roll call was taken.

Pledge of Allegiance:

The Pledge of Allegiance was not recited.

Approval of the Agenda:

Richard Simers made a motion to approve the agenda, and Josh Williams seconded the motion. The motion passed.

Meeting Minutes Approval for November 9, 2011:

- Josh Williams made a motion to approve the minutes from November 9, 2011, and Richard Simers seconded the motion. The motion was passed.
- Richard Simers made a motion to approve the minutes from December 14, 2011, and Josh Williams seconded the motion. The motion was passed.

Council Business:

704 Report Update: Nancy Zemaitis and Nancy Young

- The 704 Report was completed and submitted on time.
- The full 704 Report will be available online at a later date.

- The Management Information System (MIS) posed some challenges that included having a maximum number of characters allowed to answer a question.
 - The answers to questions, that the centers provided, were over the allowed amount of characters in the online text box. Therefore, the answers to the questions were begun online in the text boxes and then stated that the full answers were provided in the full report that was sent in the mail.
 - Nancy Zemaitis and Nancy Young are having meetings with the centers to develop a plan to become more concise in their answers and, therefore, allow all responses to be sent online.

Executive Director Contract Discussion

- A possible renewal of contract is up for discussion. The contract needs to be renewed by the end of January 2012.
- A possible new contract was developed that included Carol Baker's new roles. These included deliverables, administrative tasks, and new goals and objectives.
- John Guingrich and Melissa Madill made a suggestion that more specific deliverables be outlined in the contract. They will take a look at the current drafted contract and make suggestions on more detailed requirements.

The National Council on Independent Living (NCIL) Conference June 11 - 14 Washington, DC Information

- Richard Simers suggested that ICOIL send 2 - 3 people, and those people should be decided at the next meeting so paperwork processing can begin and be submitted.
- More details on NCIL will follow.

Report from the DSU (Nancy Zemaitis):

Update: Nancy Zemaitis

- ICOIL still needs one person to join, and then all ICOIL Independent Living (IL) items will be complete as far as the Corrective Action Plan goes as the result of the on-site monitoring review.
 - Other items on IL included revised by-laws, policy and procedures, fiscal procedures, and grievance procedures.

- For the Vocational Rehabilitation (VR) part of the quarter report, some financial reports need to be submitted for reimbursement for activities and services performed.
- Chris Polk is now the contact for the rehab services administration.
- The U.S. Department of Labor has issued draft regulations stating that if there is a federal contractor, that contractor is required to have 7 percent of its workforce people with disabilities. This 7 percent is per department, per contractor.
- There are at least 1,500 federal contractors based in Indiana, and 1,500 - 2,000 have a presence in Indiana. All of these federal contractors will need people with disabilities to employ.

Report from Standing Committee/Ad Hoc Committee:

Executive Committee: Chair

- The committee met on January 4, 2012.
- The topic of the committee meeting was discussing the executive director contract renewal.

Finance Committee: John Guingrich

- No comments were made.

Marketing, Outreach/Membership Committee: Dee Ann Hart

- No comments were made.

Planning Committee: Josh Williams

- No comments were made.

Report from the Director: Carol Baker

- Carol Baker was absent; no comment was made.

Other New Business

- Richard Simers attended a policy meeting about brain injury and bringing more consumer services to Indiana.
 - He was approached by this committee to see if ICOIL would help support this effort.
- The membership of current and future ICOIL board members was discussed.

- Chrissy Elzy is still awaiting her addition to the ICOIL membership board. This still leaves one position open for placement.
- Richard Simers will be off the board in February 2012.
- Dee Ann Hart's position will also need to be filled by August 2012.
- Membership commitment by board members was discussed.
- Updates on the Statewide Independent Living Council (SILC) Conference were provided.
 - Dee Ann Hart and Carol Baker attended.
 - The two main focus areas were State Plan for Independent Living (SPIL) development and needs assessment.
 - SILC Congress slated regional reps for Indiana and nearby States were:
 - Mike Bachhuber from Wisconsin as alternate region rep.
 - Valarie Barnum-Yarger from Michigan as region rep.

Public Comments

- No comments were presented.

Motion: Dee Ann Hart ended the meeting at 2:19 p.m.

The next meeting is set for **February 15, 2012** at 1 p.m. in Conference Room C in the IGCS. Individuals needing disability accommodations must contact the ICOIL Director at least **48 hours** prior to the ICOIL meeting by calling 317-809-0314.